

ACRONYMS

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This is a list of commonly referred to acronyms used in procurement and contracting activities.

<i>Acronym</i>	<i>Meaning</i>
ACPO	Agency Chief Procurement Officers
A&F, ANF or EOAF	Executive Office for Administration and Finance
AG, AGO or OAG	Office of the Attorney General
AMP	See SDP, formerly known as Affirmative Market Program
BSOB or BSB	Bureau of the State House
COMMBUYS	Commonwealth's eProcurement System (effective March 2014)
Comm-PASS	Commonwealth Procurement Access and Solicitation System
CPS	Commonwealth Print Services
CTR or OSC	Office of the State Comptroller
DBE	Disadvantaged Business Enterprise
EFT	Electronic Funds Transfer
EHS or EOHHS	Executive Office of Health and Human Services
EPP	Environmentally Preferable Products (EPP) Procurement Program
FEIN	Federal Employer Identification Number
FOI or FOIA	Freedom of Information Act
GSA	Government Services Administration (Federal)
IG, IGO or OIG	Office of the Inspector General
ITD	Information Technology Division
ITP	Intent to Publish
LEA	Local Education Authority
MASSbuys	Commonwealth's annual expo for buyers and statewide contractors
MBE	Minority Business Enterprise
MMARS	Massachusetts Management Accounting and Reporting System
MIS	Management Information Systems
M/WBE	Minority- and Women-Owned Business Enterprise
NASPO	National Association of State Procurement Officials
OAG, AG or AGO	Office of the Attorney General
OSA	Office of the State Auditor
OSC or CTR	Office of the State Comptroller
OSD	Operational Services Division
OSSP or SSPO	Office of State Surplus Property

<i>Acronym</i>	<i>Meaning</i>
OVM	Office of Vehicle Management
PIC	Procurement Information Center
POS	Purchase of Service
PTC	Procurement Team Coordinator
PTL	Procurement Team Leader
PMT	Procurement Management Team
QA	Quality Assurance
RFI	Request for Information
RFQ	Request for Quotations
RFR	Request for Response
SBPP	Small Business Purchasing Program
SCPO	Secretariat Chief Procurement Officers
SDO	Supplier Diversity Office
SDP	Supplier Diversity Program
SDVOBE	Service-Disabled Veteran-Owned Business Enterprise
SOMWBA	See SDO, formerly known as State Office of Minority and Women Business Assistance
SSSL or SSL	Strategic Sourcing Services Lead or Strategic Sourcing Lead
SSST or SST	Strategic Sourcing Services Team or Strategic Sourcing Team
SWC	Statewide Contract
STAR	See MASSbuys, formerly known as Statewide Training And Resources Exposition
T & C or Ts & Cs	<i>Commonwealth Terms and Conditions</i> <i>Commonwealth Terms and Conditions for Human and Social Services</i>
TIN	Tax Identification Number
TOM	OSD's Training, Outreach and Marketing Unit
UFR	Uniform Financial Report or Uniform Financial Statements and Independent Auditor's Report
WBE	Women Business Enterprise
WTO/GPA	World Trade Organization/Government Procurement Agreement