

THE COMMONWEALTH OF MASSACHUSETTS
Department of Early Education and Care

INDOOR/OUTDOOR SPACE SKETCH

In the space below, or on a separate page, diagram the Program layout. When drawing in walls, note the length in feet of each wall (i.e., 1'6=1.5 ft.). The diagram should designate all space used by the Center including classrooms, kitchens, bathrooms, and administrative areas. Please note all Exits.

1"=.08 ft	4"=.33 ft	7"=.58 ft	10"=.83 ft
2"=.17 ft	5"=.42 ft	8"=.66 ft	11"=.92 ft
3"=.25 ft	6"=.50 ft	9"=.75 ft	

	LENGTH (X)	WIDTH (=)	SQUARE FOOTAGE	#OF CHILDREN	REQUIRED STAFF
Room 1					
Room 2					
Room 3					
Room 4					
Room 5					

Total Square Footage_____

Signature

Position

Date