

# Massachusetts Professional Development Self-Assessment Rating Worksheet for Teacher Professional Development Offerings (Modified for DSAC)

District and School Assistance Grant Appendix K

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## Professional Development Offering Description



Welcome to the DSAC Professional Development Provider Self Assessment. Professional development providers wishing to deliver to DSAC Grant funded professional development, leading to the award of professional development points, and who are not otherwise prequalified (see below) are required to complete this self assessment in each content area for which they wish to offer a program. The self assessment needs to be completed only once for each desired content area, no matter how many districts will receive the program. Each and any topic rated with the highest score will require documented evidence that should be described in the self assessment. Such documentation might include syllabi, resumes, course descriptions, etc. The self assessment guidebook and worksheets are available online at the ESE DSAC website at: <http://www.doe.mass.edu/apa/sss/dsac/pd/default.html>.

**The Department of Elementary and Secondary Education may request a complete copy of the self-assessment, including evidence documents, before approving funding.**

Providers meeting any of the following qualifications are not required to complete this self assessment:

- Registered as a provider on the ESE PD Provider Registry
- Qualified as an ESE Priority Partner
- College or University PD Provider

Thank you for your interest in providing professional development to our districts and schools and for taking the time to complete this self assessment. If you have further questions, please contact Abigail Slayton at the ESE Regional System of Support (Tel: 781-338-3517 or email: [Aslayton@doe.mass.edu](mailto:Aslayton@doe.mass.edu)).

### **Instructions:**

Please complete all requested items in the assessment that follows. Items marked with an asterisk are required.

**Name of Organization:\***

Click here to enter text.

**Name(s) of PD Instructor(s):\***

Click here to enter text.

**Name of professional development offering:\***

Click here to enter text.

**Name of professional development program, if applicable:**

Click here to enter text.

**Part A: Alignment to Grades, Course Areas, and Priority Areas**

**PART A: Alignment to Grades, Course Areas, and Priority Areas**

Grade	Course Area	Priority Area
<input type="checkbox"/> Prekindergarten <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3 <input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12 <input type="checkbox"/> Adult Learners <input type="checkbox"/> Other (specify): Click here to enter text.	<input type="checkbox"/> Arts <input type="checkbox"/> English language arts <input type="checkbox"/> Foreign languages <input type="checkbox"/> Comprehensive health <input type="checkbox"/> Mathematics <input type="checkbox"/> History and Social Science <input type="checkbox"/> Science and Technology/Engineering <input type="checkbox"/> Special Education <input type="checkbox"/> English language learners <input type="checkbox"/> Adult Basic Education <input type="checkbox"/> Career/Vocational Technical Education <input type="checkbox"/> Data and Assessment <input type="checkbox"/> After School/Out-of-School Time <input type="checkbox"/> Leadership/Management Administration <input type="checkbox"/> College and Career Readiness <input type="checkbox"/> Early Childhood <input type="checkbox"/> Nutrition and Wellness <input type="checkbox"/> Student Support <input type="checkbox"/> Tiered System of Support <input type="checkbox"/> Other (specify): Click here to enter text.	<input type="checkbox"/> Early literacy (K-3) <input type="checkbox"/> Early mathematics (K-3) <input type="checkbox"/> Middle grades mathematics (5-8) <input type="checkbox"/> High school writing to text (9-12) <input type="checkbox"/> Non-tested grades/subjects <input type="checkbox"/> Not applicable

## Part B: Alignment to the Elements of Effective Teaching Practice

### Part B: Alignment to the Elements of Effective Teaching Practice

**Directions:** Use the rubric for Determining Alignment with the Massachusetts Standards and Indicators of Effective Teaching Practice to rate alignment of the professional development offering to each element. If the professional development offering addresses the element of effective teaching practice **and** enhances participants' ability to apply the practice in the classroom, assign a rating of 2. Record notes and provide evidence for all ratings of 2. If the professional development offering addresses the element of effective teaching practice to an extent, but not to application, then rate it a 1. If the professional development offering does not, or was not designed to, address the element of effective teaching practice, rate it a 0.

Total alignment to these standards is neither required nor expected; each professional development offering likely addresses only some, not all, elements of effective teaching practice.

## PART B: Educator Evaluation Standards

### Educator Evaluation Standard I: Curriculum, Planning, and Assessment

Rubric Indicator and Element	Rating <i>Check one for each standard</i>			Notes and Evidence
	0	1	2	
				<i>Ratings of "2" require evidence</i>
I-A-1: Subject Matter Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-A-2: Child and Adolescent Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-A-3: Rigorous Standards-Based Unit Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-A-4: Well-Structured Lessons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-B-1: Variety of Assessment Methods	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-B-2: Adjustments to Practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-C-1: Analysis and Conclusions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-C-2: Sharing Conclusions with Colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
I-C-3: Sharing Conclusions with Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

## Educator Evaluation Standard II: Teaching All Students

Rubric Indicator and Element	Rating <i>Check one for each standard</i>			Notes and Evidence
	0	1	2	
				<i>Ratings of "2" require evidence</i>
II-A-1: Quality of Effort and Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-A-2: Student Engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-A-3: Meeting Diverse Needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-B-1: Safe Learning Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-B-2: Collaborative Learning Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-B-3: Student Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-C-1: Respects Differences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-C-2: Maintains Respectful Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-D-1: Clear Expectations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-D-2: High Expectations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
II-D-3: Access to Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

## Educator Evaluation Standard III: Family and Community Engagement

Rubric Indicator and Element	Rating <i>Check one for each standard</i>			Notes and Evidence
	0	1	2	
				<i>Ratings of "2" require evidence</i>
III-A-1: Parent and Family Engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
III-B-1: Learning Expectations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
III-B-2: Curriculum Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
III-C-1: Two-Way Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
III-C-2: Culturally Proficient Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

### Educator Evaluation Standard IV: Professional Culture

Rubric Indicator and Element	Rating <i>Check one for each standard</i>			Notes and Evidence
	0	1	2	
				<i>Ratings of "2" require evidence</i>
IV-A-1: Reflective Practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-A-2: Goal Setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-B-1: Professional Learning and Growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-C-1: Professional Collaboration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-D-1: Decision-Making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-E-1: Shared Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-F-1: Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
IV-F-2: Reliability and Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

## PART C: Alignment to the Massachusetts High Quality Professional Development Standards

HQPD Standard		Rating <i>Check one for each standard</i>				Notes and Evidence
		0	1	2	3	<i>Ratings of "3" require evidence</i>
Content	1-Goals and Objectives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	2-Priorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Process	3-Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	4-Assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	5-Collaboration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	6-Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	7-Adult Learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Context	8-Resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	9-Facilitators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
	10-Coherence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

## **PART C: Alignment to the Massachusetts High Quality Professional Development Standards Ratings Summary**

After rating your professional development relative to each HQPD Standard, please add the ratings within each of the three categories (content, process, and context) to calculate a rating total for each category, and then sum these three figures to calculate a grand total rating for the offering, and record these summations in the summary table below. Please note that standards 1 and 2 should be added to reflect the total score for Content; standards 3 through 7 are added to represent the total score for Process; and standards 8 through 10 are summed to find the total score for Context. The Guidebook found online at: <http://www.doe.mass.edu/apa/sss/dsac/pd/default.html> explains how to interpret your rating results.

### **Enter your category rating totals here:**

Total (out of 6) for Content Standards (1-2): Choose an item.

Total (out of 15) for Process Standards (3-7): ): Choose an item.

Total (out of 9) for Context Standards (8-10): ): Choose an item.

Total (out of 30): ): Choose an item.

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## **Thank You!**

**Please provide a complete copy of this PD self-assessment to the school district where you intend to conduct professional development. The Department of Education will receive a copy of this rating summary, and may request a complete copy of the self-assessment – including evidence documents – before approving funding.**

Thank you for your interest in providing professional development to our districts and schools and for taking the time to complete this self assessment. If you have further questions, please contact Abigail Slayton at the ESE Regional System of Support (Tel: 781-338-3517 or email: [aslayton@doe.mass.edu](mailto:aslayton@doe.mass.edu)).