

Massachusetts Department of Elementary and Secondary Education Title I Part D Neglected and Delinquent Program Monitoring Review Preparation Resource Guide for Subpart 1 (DYS, MDOC, and Berkshire, Essex, Hampden, Hampshire, Middlesex, and Worcester Houses of Correction)					
USEA Citation	Category	Potential On Site Monitoring Questions	Yes	No	Facility Preparation Notes
In addition to on-site questions, see <b>Assurances</b> submission in grant application					
<b>Sec.1414 c. 2 and (c 13 - c.18)</b>	Assurances (Including Parental Involvement)	Does the facility/state agency have the 'statement of assurances' on-site provided by the Department as part of the grant application?			
In addition to on-site questions, see <b>Assurances</b> submission in grant application					
<b>Sec.1414 c.1</b>	Eligibility and Assessment of Need	Does the facility/state agency have a system in place to determine eligibility and assess the educational needs of the children to be served?			
<b>Sec. 1414 c..3</b>	Program Description and Budget	Does the program narrative align to the budget and are all expenditures allowable, described adequately, and in evidence at the facility?			
<b>Sec. 1414 c. 4</b>	Program Goals and Objectives	Is there evidence on site that the program is meeting the goals and objectives described in the program narrative?			
<b>Sec. 1414 c..5</b>	Consultation and Training for Institution-Wide Projects	Does the facility/state agency consult with experts and provide the necessary training for appropriate staff to ensure that the planning and operation of institution-wide projects are of high quality?			

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In addition to on-site questions, see grant application <b>Program description</b>					
<b>Sec. 1414 c. 6 and                      Sec. 1431 a. 1-5</b>	Evaluation	Does the state agency have an evaluation tool to evaluate the effectiveness of its program? (Such a tool could be funded by a grant reservation of not more than 2.5%)			
		Does the evaluation include the disaggregating of data on participation by gender, race, ethnicity, and age not less than once every three years and determine the impact on the ability of participants to:			
		<ul style="list-style-type: none"> <li>• Maintain and improve educational achievement?</li> </ul>			
		<ul style="list-style-type: none"> <li>• Accrue school credits that meet State requirements for grade promotion and secondary school graduation?</li> </ul>			
		<ul style="list-style-type: none"> <li>• Make the transition to a regular program or other education program operated by a local educational facility?</li> </ul>			
		<ul style="list-style-type: none"> <li>• To complete secondary school (or equivalent) and obtain employment after leaving a correctional facility?</li> </ul>			
		<ul style="list-style-type: none"> <li>• To participate in postsecondary education and job training programs?</li> </ul>			
<b>Sec. 1431 c</b>	Evaluation	Are multiple and appropriate measures of student progress used in the evaluation?			

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<b>In addition to on-site questions, see grant application Program description</b>					
<b>Sec. 1414 c. 8 and 12</b>	Coordination with Other Programs	Does the facility/state agency coordinate with other state and federal programs, such as programs under Title I, vocational and technical, dropout prevention, special education programs, as well as businesses?			
<b>Sec 1414 c. 9</b>	Student Record Sharing	Does the facility/state agency coordinate with school districts or alternative programs to ensure that assessment results and academic records are shared jointly?			
<b>Sec 1414 c.10</b>	Professional Development	Is there evidence on site that the facility/state agency provides appropriate professional development?			
<b>Sec 1414 c.18</b>	Provision of Additional Services	Does the facility/state agency provide any additional services, such as career counseling, distance learning, and assistance in securing student loans and grants?			
<b>Sec 1416</b>	Institution-Wide Project Plan	Does the state agency have a plan to use funds for an institution-wide educational upgrade and has it provided the necessary assurances to that effect?			
<b>Sec. 1418 c. 1 and 2</b>	Transition Services	Does the state agency reserve funds (not less than 15% and not more than 30%) and provide Transition services?			

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Also see <b>Detailed Budget Pages</b> in Grant Application					
<b>Sec. 1415 a. 1</b>	Use of Funds	Are expenditures described in the budget consistent with the requirement that participants receive the knowledge and skills needed to make a successful transition to secondary school completion, vocational or technical training, further education, or employment?			
<b>Sec. 1415 a. 2 A</b>	Use of Funds	Are any funds under this section used for the acquisition of equipment? (Yes or No are both appropriate)			
<b>Sec. 1415 a. 2 B (i)</b>	Use of Funds	Are expenditures (except in the case of institution-wide projects, sec. 1416) provided on behalf of children and youth identified by the state agency as failing, or most at risk of failing, to meet the State's challenging academic content standards and student academic achievement standards?			
<b>Sec. 1415 a. 2 B (ii)</b>	Use of Funds	Are expenditures used to supplement and improve the quality of the educational services provided to such children and youth by the State agency?			
<b>Sec. 1415 a. 2 B (iii)</b>	Use of Funds	Are funds used to carry out evaluation requirements? (Yes and No are both appropriate)			