

**Draft Meeting Minutes and Follow-up Actions:**

Recorded by: Mike Elliott (MassDEP C&D program Coordinator)

1) Welcome/Introductions

- a) The Director of Business Compliance and Recycling for MassDEP-Bureau of Air & Waste, Greg Cooper, provided the introductory remarks:
  - i) It has been about a decade since the initial waste bans on specific components within the C&D waste stream were enacted in 2006 (e.g. ABC, metal, and wood)
  - ii) An important part of the program management from the start has been the collection and analysis of annual reporting data.
  - iii) In the past year, with restoration of MassDEP staff assigned to the C&D program and resumption of the C&D Subcommittee, one of the first priorities was to bring annual report data up to date. That is now complete.
  - iv) The annual report data forms the basis of program decisions including where to focus MassDEP's limited resources – or, in other words, how to prioritize the program initiatives that provide the greatest benefit to all stakeholders.
  - v) In order to make informed decisions, we need to be sure we are all talking about the same thing and that the data on which decisions are based are valid.
  - vi) In addition to providing an update of the latest annual report summary data, today's meeting is meant to serve as a working session and refresher in preparation for the next round of annual reports that come due in mid-February for CY2016.

2) Review of 2013 and 2014 Annual C&D Facility Report Summary Data

- a) After reviewing the summary statistics for the overall C&D processors and transfer stations, a lively discussion followed on how best to classify the products produced by C&D processors for use in landfill dependant applications (e.g. road stabilization, alternative daily cover and shaping & grading, etc.). MassDEP considers this type of application to be a legitimate "re-use" but not "recycling." The C&D processors feel this classification fails to recognize the value of this material to its customer base. And it fails to recognize the real cost that processing requires to produce this type of material.
- b) There was also concern expressed about the market influence of achieving LEED C&D waste recycling credits.
- c) **ACTION:** Include this topic on the agenda for the next C&D Subcommittee meeting in June 2016.

3) Annual C&D Facility Reporting Form Refresher

- a) MassDEP solid waste staff guided the meeting participants through a page-by-page review of the annual C&D facility reporting form. A common theme emerged to improve the reporting process:
  - i) Similar to the table of "use types" found at the top of some of the reporting sheets, include a table of "material types" on all sheets with the most common material types to be entered in the left hand column of each sheet. This may reduce some of the inconsistencies in reported material types.
  - ii) MassDEP announced that it will be removing the term "wood waste". Wood will be reported either as "Clean Wood" or "C&D Wood".

SWAC C&D Subcommittee Meeting  
MassDEP – Bureau of Air & Waste  
December 10, 2015; 10:00 AM to 12:00 noon

- iii) MassDEP announced that it will remove the term “General Recyclables” from the list of material types. MassDEP clarified that this term is typically associated with MSW single-stream curbside recycling programs (primarily bottles, cans, plastic containers, etc.). While not necessarily prohibited from C&D processing facilities, the reported output from a C&D processor should specify the material type that gets recycled (e.g. metal, glass, paper, cardboard, plastic, etc.)
  - b) **ACTION:** MassDEP will make revised forms available for CY2015 by year end or shortly thereafter.
  - c) **ACTION:** MassDEP will clarify Slide 14 “General Recyclables”
- 4) Announcements/Open Discussion
- a) MassDEP reviewed upcoming events listed on Slide 25.
  - b) **ACTION:** No specific action identified.
- 5) Closing/Next Steps
- a) MassDEP solicited feedback from the audience on where they’d like to see this subcommittee focus its efforts over the next 6 months.
  - b) At the next C&D Subcommittee Meeting, MassDEP will plan to convene a stakeholders roundtable discussion on the market implications of achieving LEED C&D waste cycling credits.
  - c) **ACTION:** Mike Elliott will issue an email notification to the group distribution list when the meeting minutes and revised presentation are available on the MassDEP C&D Subcommittee website.
- 6) Next meeting
- a) **TBD but in about 6 months time (ca. June 2016)**