



Seasonal Start-up Procedure and Certification for Non-Community Public Water Systems

City/Town _____

PWS Name _____

PWS ID# _____

Date PWS will open for season _____

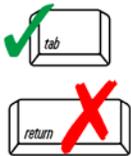
Instructions

A non-community water system that is not operated as a public water system on a year-round basis and starts up and shuts down at the beginning and end of each operating season must follow this state-approved start-up procedure **prior to placing all or any part of the system back into service.**

To comply with the start-up requirement the PWS must complete the state-approved start-up procedure listed below prior to serving water to the public each season. Once the start-up procedure is complete, indicate all start-up activities performed on the checklist below and submit a copy of this completed certification form to the PWS's MassDEP Drinking Water Program regional office.

Items listed below in **bold** are the minimum MassDEP-required start-up activities for all systems. Items not bolded are recommended where applicable. **NOTE:** Placing the system back into service is not permitted until this seasonal start-up procedure certification and clean bacteria results have been received by MassDEP. Failure to perform the minimum start-up activities and/or failure to submit this certification to MassDEP prior to serving water to the public is a treatment technique violation and is subject to enforcement.

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



A. Start-up Activities

- Notified primary and/or contract operator of date PWS will begin serving water to the public.**
- Reviewed and addressed all non-compliance issues from prior years.**
- Inspected all water system components including: source(s), treatment components, distribution lines and storage tanks. Addressed any issues found during this inspection.**
- Activated source(s) and opened hydrant(s) and/or all faucets to flush water through entire distribution system. Date:**
- Collected coliform samples which were taken in accordance with the coliform sampling plan on file, including any additional special samples representing the re-activated portions of the system.* Date collected: Number of Samples Taken:**
**Coliform samples taken prior to serving water to the public are considered special purpose samples and do not count toward monthly compliance monitoring, which must still be conducted after the PWS starts serving water to the public. If there is no routine site on the sampling plan representing the re-activated portion of the system, ensure additional special samples are collected at start-up representing the re-activated area(s).*
- Installed chlorination equipment and ensured that it is operational (*if chlorinated system*).
- Chlorinated the water system and left chlorinated water in the distribution system for at least 24 hours. Flushed the water system to void any highly chlorinated water. Non-chlorinated systems must remove chlorine to non-detectable levels prior to any coliform sample collection.
- Disinfected atmospheric storage tank(s) and thoroughly flushed. Date:
- Re-installed water meter(s) (*if removed during shut-down of system*).

