

3.1 DEMOGRAPHIC INFORMATION

Family Name:	<input type="text"/>	First & Mid:	<input type="text"/>	MAVEN ID:	<input type="text"/>
Birth Date:	<input type="text"/>	Sex:	<input type="checkbox"/> M <input type="checkbox"/> F	Arrival Date:	<input type="text"/>
				<input type="checkbox"/> Asylee?	A#:
Address:					Tel:
<input type="text"/>					<input type="text"/>
Nationality:	<input type="text"/>		Resettlement Agency:	<input type="text"/>	

PURPOSE

To ensure that demographic data are collected and recorded correctly

PROGRAM REQUIREMENTS

The following information is to be completed on the RHAP form:

NAME:

- Record clearly – family (last) name and given names.

MAVEN ID:

- [*Optional*] For RHAP sites using the state's MAVEN system, enter the refugee's MAVEN ID number.

BIRTH DATE:

- Record as MM/DD/YYYY. (Note: Some records from overseas may be in DD/MM/YY or YY/MM/DD format).

SEX:

- Record sex: M or F.

ARRIVAL DATE:

- Record the date of entry into the United States.
- Note that some refugees are "secondary migrants" in Massachusetts, meaning s/he settled in another state in the United States (even for as little as one day) before moving to Massachusetts. The arrival notification and overseas paperwork would be with the original resettlement state.
- For persons granted asylum in the United States (asylees), the "arrival date" is considered the date that the individual was granted asylum.

ASYLEE DESIGNATION:

- Check this box if the individual has political asylum (either United States-granted or a derivative arrival from overseas).

ALIEN NUMBER:

- Record alien number.

ADDRESS:

- Record current address. (May need to be updated).

TELEPHONE:

- Record a current phone number.

NATIONALITY:

- Record the country of nationality, even if born elsewhere. For example, a Somali refugee born in Kenya would be designated here as “Somali.” Do not list religion or language preferences here.

RESETTLEMENT AGENCY:

- Record the name of the agency that scheduled the appointment. If none, record the referral source (generally MDPH).

MDPH staff often relies on the information on the RHAP form when arranging contact with a family. Because refugee families may move after their first few weeks in the United States, RHAP providers should confirm address information at each RHAP visit.