

**Catastrophic Illness in Children Relief Fund**  
**Adopted: October 21, 2005**

Reconsideration of Commission Decisions

When a family has been found ineligible for the Fund or they have been denied reimbursement for a specific item or service by the CICRF Commission, the family may request reconsideration of the denial. Families must submit a request for reconsideration in writing to the attention of the CICRF Director or Program Coordinator within 90 days. The written request shall include any new or additional information as to why the item or service should be covered by the Fund or the family should be found eligible. Families may also request to meet with representative members of the Commission to present this information in person. Such meetings are at the discretion of the Commission. Meetings with Commission members will be held as soon as they can reasonably be scheduled, at the convenience of the Commission, family and appropriate CICRF staff.

The Commission shall review the material submitted and reach a decision to reaffirm, reverse or modify the denial of reimbursement. The family will be promptly notified of the Commission's decision.

The Commission will reconsider a denial of reimbursement for an item or service one time only.