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Department of Public Safety

Board of Building Regulations and Standards

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Robert Anderson
Administrator

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS

BUILDING OFFICIAL CERTIFICATION COMMITTEE

Sturbridge Public Safety Building

Sturbridge, MA

December 3, 2014 9:00 a.m.

Meeting called to order by the Chairman at 9:25 a.m. followed by roll call:

1. Roll Call

- | | | |
|----------------------------------|---|---|
| a. Donald R. Torrico, Chairman | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent arrived 9:47 |
| e. Andrew Bobola | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| h. Peter McLaughlin | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **November 5, 2014**, were reviewed by members present; **MOTION** to approve these minutes was made by **Michael Clancy**, seconded by **Matthew Hakala**. Motion passed by unanimous vote.

3. Application for Certification Packets

- a. On a **MOTION** by Andy Bobola and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application **Charles Bado** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1949)
- b. On a **MOTION** by Michael Clancy and seconded by Peter McLaughlin it was unanimously **VOTED** to approve the application for **Brendan Brides** (Town of Sandwich) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1950)
- c. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to approve the application for **Brenda Church** (Town of Monson) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1951)
- d. On a **MOTION** by Andy Bobola and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application for **Nathan Darling** (Town of Lakeville) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1952)
- e. On a **MOTION** by Matthew Hakala and seconded by Andy Bobola it was unanimously **VOTED** to approve the application for **David Fuller** (Town of Wayland) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1953)
- f. On a **MOTION** by Michael Clancy and seconded by Peter McLaughlin it was unanimously **VOTED** to approve the application for **Michael Robidoux** (Unaffiliated) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1954)

4. Examination Approval Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to DENY the request of **Chris Courtney (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Courtney does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.
- b. On a **MOTION** by Bill Horrocks and seconded by Peter McLaughlin it was unanimously **VOTED** to grant the request of **Justin Eisnor (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Eisnor meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- c. On a **MOTION** by Michael Clancy and seconded by Bill Horrocks it was **VOTED** to grant the request of **Ken Gaumond (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Gaumond meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process. Don Torrico opposed.
- d. On a **MOTION** by Andy Bobola and seconded by Bill Horrocks it was unanimously **VOTED** to grant the request of **James Grover, Sr. (Town of Needham)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Grover meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously **VOTED** to DENY the request of **Vincent Miller (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Miller does not meet the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3.

- f. On a **MOTION** by Peter McLaughlin and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **John Morreale (Town of Lunenburg)** for approval to take the required exams to become certified as a building code enforcement official. Based on Mr. Morreale's employment from 1981 – 2011 he meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Scott Rymaszewicz (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Rymaszewicz meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **James Wasielewski (Town of Duxbury)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Wasielewski meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

5. New Employee Report Form Packets

- a. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Charlene Baiardi** newly appointed to the position of **Building Commissioner** for the Town of South Hadley. Appointed, July 1, 2014, and not certified as I of B. Previously appointed in Goshen, extension expires March 31, 2015.
- b. On a **MOTION** by Don Torrico and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Robert Camacho** newly appointed to the position of **Building Commissioner** for the City of Marlborough.
- c. On a **MOTION** by Michael Clancy and seconded by Bonnie Weeks it was **VOTED** to acknowledge the *New Employee Report Form* of **Brian McDonald** newly appointed to the position of **Local Inspector** for the Town of Acton. Appointed, July 21, 2014, and not certified as Local. Twelve month grace period expires July 31, 2015. (BO-1955). Bill Horrocks opposed
- d. On a **MOTION** by Bonnie Weeks and seconded by Peter McLaughlin it was **VOTED** to acknowledge the *New Employee Report Form* of **John Morreale** newly appointed to the position of **Local Inspector** for the Town of Lunenburg. Appointed, November 18, 2014, and not certified as Local. Twelve month grace period expires November 30, 2015. (BO-1956). Bill Horrocks opposed
- e. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to DENY the *New Employee Report Form* of **Anthony Paroline** appointed to the position of **Inspector of Buildings** on February 12, 2013 for the Town of Russell. Mr. Paroline was in violation of CMR R7.1.7.4 7. *Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector.* Mr. Paroline did not receive his local certification until June 4, 2014.
- f. On a **MOTION** by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Joseph Tierney** newly appointed to the position of **Inspector of Buildings** for the Town of West Tisbury. Appointed, November 5, 2014, and not certified as I of B. Eighteen month grace period expires May 31, 2016.
- g. On a **MOTION** by Peter McLaughlin and seconded by Matthew Hakala it was **VOTED** to acknowledge the *New Employee Report Form* of **Scott Vandewalle** newly appointed to the position of **Inspector of Buildings** for the Town of Salisbury. Bill Horrocks opposed
- h. On a **MOTION** by Michael Clancy and seconded by Peter McLaughlin it was **VOTED** to acknowledge the *New Employee Report Form* of **James Wasielewski** newly appointed to the position of **Local Inspector** for the Town of Duxbury. Appointed, November 4, 2014, and not certified as Local. Twelve month grace period expires November 30, 2015. (BO-1957) Bill Horrocks opposed

- i. On a **MOTION** by Peter McLaughlin and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Michael Yanovitch** newly appointed to the position of **Building Commissioner** for the Town of Walpole.
- j. On a **MOTION** by Bonnie Weeks and seconded by Matthew Hakala it was unanimously **VOTED** to TABLE the *New Employee Report Form* of **Felix Zemel** newly appointed to the position of **Inspector of Buildings** for the Town of Sherborn. The *New Employee Report Form* was signed by the Town Administrator not by the Chairman as required. Appointed, November 3, 2014, not certified as I of B. Eighteen month grace period expires May 31, 2016.

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was **VOTED** to grant the request of **John Cottam (Town of Saugus)** for a first extension of time to become certified a local inspector. Said extension shall expire May 31, 2015. If another extension is required Mr. Cottam must have at least 18 credit hours. Don Torrico opposed
- b. On a **MOTION** by Bill Horrocks and seconded by Bonnie Weeks it was **VOTED** to grant the request of **John Gauthier (Town of Braintree)** for an extension of time to become certified as a local inspector. Said extension shall expire January 31, 2016. Don Torrico opposed

7. Hearings

- a. None

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. Application packet for Felix Zemel - NERF
- b. Application packet for James F. Grover, Jr. - Exam Approval
- c. Application packet for Anthony Paroline - NERF
- d. Application packet for Nathan Darling - I of B Certification
- e. Application packet for Robert Camacho - NERF

9. Review Application for Continuing Education

The continuing education submitted was reviewed by members present; **MOTION** to approve was made by **Bonnie Weeks** and seconded by **Peter McLaughlin**. MOTION passed by unanimous vote.

(*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
Richard Wood	11/5/2014	Firestopping and AHJ's: Basics & New Strategies for Enforcement - UMASS Lowell Environmental & Emergency Management	2.0	1	C-2512
Peter DePesa	10/29/14	MA Solar PV Permitting and Safety Training	1.5	1	C-2502*
District 11 - Randolph	10/7/2014	Day Care	2.0	2	D11r-1014
	11/4/2014	In-Law Apartments	2.0	2	D11-1114
Felix Zemel	11/27-28/12	ICS 400 MEMA	10.0	1	C-1918*
	8/19/2012	FEMA IS-00005.A An Introduction to Hazardous Materials	1.0	1	C-1688*
	10/23/2012	FEMA IS-00800.b National Response Framework, An Introduction	3.0	1	C-1688*
	10/23/2012	FEMA IS-00029 Public Information Officer Awareness	2.0	1	C-1688*
	10/17/2012	FEMA IS-00042 Social media in Emergency Management	3.0	2	C-1688*
	10/4/2012	MEMA Social Media for Disaster Response and Recover (AWR-217)	1.0	2	C-2513
	10/16-17/2012	MEMA ICS-300	10.0	1	C-1727*
	6/2/2014	ICC Prep Course Legal/Management	5.0	1	C-954*
Paul Landers	9/24/2014	Lead-Safe Renovator-Supervisor Initial Course	4.0	1	C-2114*
John Erickson Christopher McWhite Michael Mendoza Mike Perkins	10/29/2014	AHJ Webinar Firestop Inspections Basic Concepts and Cost	1.0	1	C-2401*
Gene Novak	11/12/2014	Introduction to Solar Water heaters for Code Officials	1.0	1	IC-188
CSG	2014	Commercial Energy Code - Envelope and Building Science (will be credited towards training cycle 2015-2017)	3.0	1	C-2515
	2014	Commercial Energy Code - Mechanical Provisions (will be credited towards training cycle 2015-2017)	3.0	1	C-2514
SEMBOA	11/12/2014	Critical Connections by Simpson Strong Tie	3.0	1	SE-1114
Thomas Gatzunis	11/16/2014	FEMA/USACE US & R Structures Specialist 15-hour Regional Training Session	10.0	1	C-2522
District 4	9/2/2014	2012 Energy Code	1.0	1	D4-0914
District 14	1/30/2014	Chapter 9 Submission of Documents	2.0	1	D14-0114
	9/30/2014	Job Site Safety	2.0	1	D14-0914
	10/7/2014	Construction Safety	2.0	1	D14 - 1014
	10/28/2014	Changes IECC 2009-2012	2.0	1	D14s-1014
	11/4/2014	Changes to 2012 IECC	2.0	1	D14-1114
Marc LaPointe John Steup Patrick Moore	11/2014	New Fire Code Orientation	0.0		C-2510*
MBCIA	10/30/2014	ICC 09 IEBC with Mass Amendments	6.0	1	MB-1014

	11/20/2014	Braced Wall Methods and Portal Framing	2.0	1	MB-1114
District 13	10/28/2014	Open Discussion	1.0	2	D13-1014
Bruce LaBoffa	11/2/2014	12 Hour On-Line Course	10.0	1	C-2233*
Matthias Mulvey	10/27/2014	Substantiating Mitigation – Florida’s Loss-Avoidance Assessment Strategy	0.0		
	10/15/2014	DIIM: Design, Installation, Inspection, Maintenance, Management of Firestopping DIIM: Inspection part 4 – the Competence and Independence of the Special Inspection Agency and Inspector, and more on DIIM	2.0	2	C-2516
	11/18/2014	DIIM: “I”nspection Wrap-up and “M”aintenance Webinar	2.0	2	C-2520
Marl Tebbets	2009	CT Continuing Education	6.0	1	C-2120*
	2010	CT Continuing Education	30.0	1	C-2120*
	2010	Eastern States	10.0	1	C-1009*
	2011	CT Continuing Education	18.0	1	C-2120*
	2012	CT Continuing Education	10.0	1	C-2120*
	2013	CT Continuing Education	8.0	1	C-2120*
	2014	CT Continuing Education	11.0	1	C-2120*
<i>Mr. Tebbets is required to submit 21 additional credit hours to bring his certification current as required by the Board of Appeals ruling dated November 18, 2014 and the requirement to attain at least 45 credit hours every three years.</i>					
Peter Barbadoro	11/2/2014	NFPA-13 Water Based (Sprinklers) Systems layout NICET – practice exam Level I	1.0	1	C-2517
	11/3/2014	NICET NFPA-13 Level Certification Exam	5.0	1	C-2518
Henry Fontaine	2014	Instructor CSL Exam Preparation	10.0	2	No#
Joe Murray	10/23/2014	MEMA Hazard City Training / Exercise (HazC-101) Training	4.5	1	C-2519
MetroWest	11/19/2014	Round Table discussion i.e. Radon Control effective 1/2015 8 th edition, R501.3 Fire Protection with Tom Riley BBRs	2.5	1	MW-1114
District 13	11/25/2014	Chapter 9 with 527 CMR & NFPA 1	3.0	1	D13-1114
Scott Van Ryswood	11/29/2014	ICC M1 Residential Mechanical Inspector	2.0	1	C-544*
	11/30/2014	ICC 2012 International Green Construction Code Fundamentals – Part 1	2.0	1	IC-189
	12/1/2014	ICC 64 Property Management & Housing Inspector – 2012	0.0		
District 12	11/26/2014	Chapter 9 with 527 CMR & NFPA 1	3.0	1	D12-1114
District 8	9/10/2014	General Codes	2.0	2	D8-0914
	11/12/2014	Framing Issues	2.0	2	D8-1114
Wayne Wilson	11/24/2014	FEMA IS-00328 Plan Review for Local Mitigation Plans	4.0	1	C-2521

Next meeting scheduled for **January 7, 2015, Sturbridge Public Safety Building, Sturbridge, MA**

Exhibit List

Agenda Item #3. Review Applications for Certification

- a. Application packet for Charles Bado
- b. Application packet for Brendan Brides
- c. Application packet for Brenda Church
- d. Application packet for Nathan Darling
- e. Application packet for David Fuller
- f. Application packet for Michael Robidoux

Agenda Item #4. Review Examination Approval

- a. Application packet for Chris Courtney
- b. Application packet for Justin Eisnor
- c. Application packet for Ken Gaumont
- d. Application packet for James Grover
- e. Application packet for Vincent Miller
- f. Application packet for John F. Morreale
- g. Application packet for Scott Rymaszewicz
- h. Application packet for James Wasielewski

Agenda Item #5. Review New Employee Report Forms

- a. Application packet for Charlene Baiardi
- b. Application packet for Robert Camacho
- c. Application packet for Brian McDonald
- d. Application packet for John F. Morreale
- e. Application packet for Anthony Paroline
- f. Application packet for Joseph Tierney
- g. Application packet for Scott Vandewalle
- h. Application packet for James Wasielewski
- i. Application packet for Michael Yanovitch
- j. Application packet for Felix Zemel

Agenda Item #6. Review Request for Extension

- a. Application packet for John Cottam
- b. Application packet for John Gauthier

Agenda Item #9. Review Applications for Education Credit