

# Public Housing Portal

(centralized waitlist for  
state-aided public housing)

May 18, 2015

# Agenda for Today

- Goals + Overview
- Applicant Experience
- LHA Experience
- Next Steps
- Hands-on Demo
  - Monday 3-5: Barnstable Room on the 1st Floor
  - Tuesday 9-12: DHCD Resource Room

# Portal Goals

Online Application + Centralized Database

## Applicants

- Save time and effort for applicants
- Easier updates / improve accuracy of contact information
- Empower in housing search
- Offer choice / hold them accountable to those choices

## LHAs

- Save time and effort for LHAs
- Reduce duplicative efforts across system
- Allow LHAs to make local decisions
- Communicate – Information sharing across LHAs
- Reduce burden of updating waitlists for LHAs

# System Overview

## Applicants

- Timestamps preserved
- Online and Paper Application
- Advocate view\*
- Features for informed decision
- Applications must be complete to submit
- Update application any time
- Add or remove LHA selections
- View history log

## LHAs

- View, update and print applications
- Pull lists
- View reports
- Dashboard to focus efforts
- Eligibility checklist- track progress
- Make private and shared notes
- View history log

# Portal version 1.0



# Portal version (?)



# MassIT Team Intro



- Laura Castillo      Testing manager, authored test plan, will lead user acceptance testing effort
- Maureen Quinn      Helped plan pilot and training. Supports Testing. General “get it done” person
- Rob Powell      Developer, MassIT technology lead
- Christian Renaux      Managing “go live” planning; leading pilot
- Ali Roshandel      First team leader. Now a project advisor and managing data migration / consolidation
- Harlan Weber      User Experience (UX) Designer including site design, flow, and business process
- Luella Wong      Business Analyst and current team leader. Responsible for requirements, business process optimization, and reporting
- Benjamin Zagorsky      Developer

# Applicant Experience

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LOGIN

## Find My Application

If you have already applied for state-aided public housing and would like to find your existing application at one or more housing authorities, please click the Find My Application button below and we will help you to find your existing account information. To do this, we will need either the name of the housing authority you applied to and the control number they assigned to you when you applied, OR your birth date and social security number.

Please provide the following information and click the Find My Application button below to retrieve your existing application.

First Name\*

Last Name\*

Street Address\*

Apt, Suite, Floor, etc.

City\*  State\*  Zip code [Zip Lookup](#)

Please provide one of the following combinations: 1) SSN and DOB or 2) Local Housing Authority and Control Number 3) last name (filled in above) and Application ID

Social Security Number

Date of Birth

## I'm starting a new application from scratch.

If you have never filed an application for state-aided public housing, either online or in paper, please provide the information below and click Create a New Account to begin.

**CREATE A NEW ACCOUNT**

## I already have an application.

If you have already set-up or found your application on the Public Housing Portal, Welcome back. Please select the Log In button below to login.

**LOG IN**

- Find all applications.
- Time stamps, preferences and priorities maintained.
- Make updates to application.

# Applicant: Personalized Home Page

The screenshot shows the DHCD Public Housing Portal interface. At the top, there is a navigation bar with the DHCD logo, the text 'Public Housing Portal', and a 'Home' button. To the right of the navigation bar are three steps: '1. APPLICATION FORM', '2. HOUSING SELECTIONS', and '3. SUBMIT', followed by a 'LOGOUT' link. Below the navigation bar, the user's name 'Richard Barrett's Home' is displayed, along with a 'Print your profile' link. A welcome message follows, explaining the purpose of the home screen. The main content area is divided into two sections: 'Step 1) My Application Status' and 'Step 2) My Housing Selections'. 'Step 1' includes a description of household information, a list of application progress steps (1-7), a 'Useful Information' section with tips, and an 'EDIT MY APPLICATION FORM' button. 'Step 2' includes a description of housing selections and a 'Refusals' section. A light blue callout box on the right side of the screenshot lists three key features: 'Application Status (with progress)', 'Housing Selections (including timestamps)', and 'History Log of all onsite activity by Applicant, LHA and DHCD'. At the bottom of the screenshot, a search bar shows 'Abington Housing Authority' as a result.

dhcd Massachusetts Public Housing Portal

Home 1. APPLICATION FORM 2. HOUSING SELECTIONS 3. SUBMIT LOGOUT

Print your profile

## Richard Barrett's Home

Welcome to your Home screen! This page will serve as your guide through the application process. Going through the steps below will help you to submit everything you need to apply for public housing in Massachusetts. If you've already submitted a paper application previously, you're already on the waitlist, but it's important to make sure all your information is still up-to-date.

### Step 1) My Application Status

Your Household Information contains all of the details about your housing situation, and includes your contact information, housing type, emergency status, preference, accessibility requests, and household makeup. This replaces the current universal and emergency application forms.

#### Application Progress

1. [Contact Information](#)
2. [Housing type](#)
3. [Current Housing Situation](#)
4. [Local & Veteran Preference](#)
5. [Accessibility](#)
6. [Household Makeup](#)
7. [Financial Information](#)

[EDIT MY APPLICATION FORM](#)

### Step 2) My Housing Selections

Your Housing Selections are the local housing authorities in the cities or towns where you live. Using the search and filter finder, you'll be able to select from a list of housing authorities that meet the needs of your household.

**Refusals** You can refuse 1 more housing offer before your timestamp is reset for a new offer.

Abington Housing Authority

**Useful Information**

**Tip:** After filling out your completing your [Household Information](#) and making a [Housing Selection](#), you will be able to Submit your application at the bottom of the page.

**Tip:** Click here to see the locations of housing authorities and the programs they offer on a map: [Map](#)

**Tip:** Visit the [Department of Housing and Community Development website](#) for additional information.

- Application Status (with progress)
- Housing Selections (including timestamps)
- History Log of all onsite activity by Applicant, LHA and DHCD

# Applicant: How to Apply

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Home 1. APPLICATION FORM 2. HOUSING SELECTIONS 3. SUBMIT LOGOUT

## My Application

This form replaces both the standard universal and emergency application forms for state-aided public housing. Your application will be submitted to all local housing authorities to which you apply.

[Print your application](#)

### 1. Contact Information

False: The Head of Household is the primary contact person for questions or updates regarding your application. Please update this information as it changes. It is important to keep contact information up to date so we can reach you when housing becomes available. If we are unable to reach you may miss an opportunity for housing.

(\*) Denotes required field

**Please provide your legal name**

First Name\* Middle Initial Last Name\* Suffix  
Richard Barret

**Please provide your residential address**

If you are currently homeless, please provide your shelter. Or the address of your last residence. This address will be used to determine your local resident preference.

Street Address\*  
1 Main St

Apt, Suite, Floor, etc.  
Apt. 5

City\* State\* Zip code\* Zip Lookup  
SOMERVILLE Massachusetts 01234

(\*) Denotes required field

### Application Progress

- Contact Information
- Housing Type
- Current Housing Situation
- Local & Veteran Preference
- Accessibility
- Household Makeup
- Financial Information (Optional)

Three-step process:

- 1) Application Form
- 2) Housing Selection
- 3) Review and Submit

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Home 1. APPLICATION FORM 2. HOUSING SELECTIONS 3. SUBMIT LOGOUT

## My Housing Selection

This section will help you find the housing that is right for you. We've provided some initial information to help you get started based on your application. Please refine the results and your potential housing selections based on the options on the left.

### Selection Filters

Check the boxes that best meet your housing needs.

You are viewing results for the following housing types based on your Household Information:

- Family
- Accessibility Not Requested

### Location

Show housing in my home location (SOMERVILLE)

Show housing in another location

[Find out why local preference is important to consider](#)

### Number of Bedrooms

1 Bedroom  4 Bedroom

2 Bedrooms  5+ Bedrooms

3 Bedrooms

**SEARCH**

### Housing Authority Search Results

The following housing authorities meet your search criteria

#### Somerville Housing Authority

617-555-1122 Website

1, 2, 3, bedroom units offered for Family housing

Accessible units are available

Select

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Home 1. APPLICATION FORM 2. HOUSING SELECTIONS 3. SUBMIT LOGOUT

## Submit my housing application

You have selected the following housing authorities to submit your application to. Please take a moment to check that you qualify for each of these selection and that they meet your needs. It's important to make sure this information is correct because rejections from housing authorities can negatively impact your chances of being placed in public housing

### Step 1) My Application Status

Your Household information contains all of the details about your housing situation, and includes your contact information, housing type, emergency status, preference, accessibility requests, and household makeup. This replaces the current universal and emergency application forms.

#### Application Progress

1. <input checked="" type="checkbox"/> Contact Information	5. <input checked="" type="checkbox"/> Accessibility Concerns
2. <input checked="" type="checkbox"/> Housing type	6. <input checked="" type="checkbox"/> Household Makeup
3. <input checked="" type="checkbox"/> Current Housing Situation	7. <input checked="" type="checkbox"/> Financial
4. <input checked="" type="checkbox"/> Local & Veteran Preference	

### Step 2) My Housing Selections

Your Housing Selections are the local housing authorities in the cities or towns where you want to live. Using the housing finder, you'll be able to select from a list of housing authorities that meet the needs of you and your family.

**Refusals** You can refuse 1 more housing offer before your timestamp is reset for all locations. Limit is 3.

#### Abington Housing Authority

Phone Number Website

1 / 3 bedrooms units of Family housing exist at Abington Housing Authority

# Applicant: After apply, then what?

- Monitor status and view changes to own account in the History Log
- Make changes one time online (computer or phone) instead of one per LHA
- Portal enhancements are TBD – it's not just an application form
- Logging in restarts the two-year update clock

# LHA Experience - How will an LHA...

- Support Applicants with their Applications?
- Pull a List?
- Determine Priorities and Preferences?
- Track Progress of Screening?
- Update the Waitlist?
- Keep a Record?
- Communicate Internally?
- Communicate with other LHAs?

# Supporting Applicants: Select, View and Edit

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Massachusetts

DASHBOARD **APPLICANT** REPORTS ADMIN LOGOUT

## Select Applicant

Use this page to find one person, view an existing list, create a new list, or create a new application.

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### Search For An Individual Applicant

Enter search criteria in one or more of the seven fields show below to search for a head of household that has applied for public housing. Note: Last name is required. Results will include all applicants to all LHAs, both active and inactive.

First Name  Last Name \*  Social Security Number (no dashes)  Applicant ID

Date of Birth   Local Housing Authority  Control number

---

### View A Previously Pulled List

Please provide pulled list id

Pulled list id:

Each list already pulled has been preserved as it appeared when it was pulled. If something has changed, to run a list using current data, you must create a new list and set the filters to the same values.

Date	Pulled By	Results	List Criteria
April 27, 2015, 1:48 p.m.		25	3 Bedroom   Elderly/Handicapped   Minority Not Applied   Elderly/Handicapped Not Applied Local Preference: No, Veteran Preference: No, Wheel chair accessible : No, Stairs: No

- Seven search fields, partial last name required
- More fields completed → Less results

# Support Applicants cont.

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[← Back to List](#)

**Lisa Hart N/A** APPLICANT ID NUMBER: 505050

10 Test Road, N/A, MANSFIELD, Massachusetts 02775  
5555555555 | lisahart@gmail.com  
DOB: Oct. 10, 2000 | Refusals: 0 | Checklist: 0/5

EDIT APPLICANT INFO

APPLICATION FORM HOUSING SELECTIONS HISTORY CHECKLIST NOTES

## 1. Contact Information

The Head of Household is the primary contact person for questions or updates regarding your application. Please update this information as it changes. It is important to keep contact information up to date so we can reach you when housing becomes available. If we are unable to reach you, you may miss an opportunity for housing.

(\*) Denotes required field

Please provide your legal name

First Name*	Middle Initial	Last Name*	Suffix
<input type="text" value="Lisa"/>	<input type="text"/>	<input type="text" value="Hart"/>	<input type="text"/>

Please provide your residential address

If you are currently homeless, please provide your shelter OR the address of your last residence. This add

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**Lisa Hart N/A** APPLICANT ID NUMBER: 505050

10 Test Road, N/A, MANSFIELD, Massachusetts 02775  
5555555555 | lisahart@gmail.com  
DOB: Oct. 10, 2000 | Refusals: 0 | Checklist: 0/5

EDIT APPLICANT INFO

APPLICATION FORM HOUSING SELECTIONS HISTORY CHECKLIST NOTES

### Selections at Abington Housing Authority

Elderly / Handicapped Housing

♥ Status: No Status ★ Priority: 7

🕒 Timestamp: April 6, 2015, 11:41 a.m.

Edit

ADD FAMILY HOUSING

- LHA can edit all fields in the application form
- Applicants cannot change four fields after submission: Head of Household First Name, Last Name, DOB, and SSN

# Pull a List

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## Create A New Pulled List

Use the filters to customize a list for the unit you are trying to fill. You will have the opportunity to view results before you

### Selection Filters

Filters are used to select applicants that meet the requirements of the unit you are trying to fill. The system will apply the selections you make. Optional filters should be used carefully. It's ok to leave all of them unchecked.

**Abington Housing Authority** inventory includes: Chapter 667, 200, and

### Required Filters

**Bedroom Count\***  
Select Bedroom Count (available unit)\*

**Housing Type Requested\***  
Select Housing type

**Number of results to display\***  
999

**Apply Minority Preference\***  
Are minorities underrepresented in your territory?  
 Yes  No

**Apply Elderly / Handicapped Preference\***  
Select which population should be used for preference is for Family Housing  
 Elderly < 86.5%  Handicapped < 13.5%

### Optional Filters

- 5 required filters
- 4 optional filters (use with care)
- Summary of filters at top of list

## Benefits

- Follow existing Rules and Regulations
- Automated
- Auditable
- Flexible

# Pull a List, cont.

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DASHBOARD **APPLICANT** REPORTS LOGOUT

[← Back to Select People](#)

## Preview list (3 results)

**Bedrooms:** 1      **Housing Type:** Elderly      **Elderly / Handicapped:** N/A      **Minority:** No

---

**Local Preference:** No, **Veteran Preference:** No, **Wheel chair accessible:** No, **Stairs:** Yes

#	Name	Date	Status	BR Req.	Prior.	Pref.	chklist	IR @ other
1	<a href="#">Johnson, Wayne</a>	May 15, 2015	Active	1 (3 calc.)	7	L, V, M	0/5	0
2	<a href="#">Smith, Elizabeth</a>	April 27, 2015	Active	2 (2 calc.)	7	None	0/5	0
3	<a href="#">Quinn, Seamus</a>	May 15, 2015	Active	1 (1 calc.)	7	L	0/5	0

**PULL LIST**

# Determine Priorities and Preferences

The screenshot shows the '3. Current Housing Situation' section of the Public Housing Portal. The page header includes 'dhcd Massachusetts Public Housing Portal' and navigation links for 'Home', '1. APPLICATION FORM', '2. HOUSING SELECTIONS', '3. SUBMIT', and 'LOGOUT'. The main content area is titled '3. Current Housing Situation' and includes a paragraph explaining that persons with emergency needs are given preference. Below this is a section titled 'Are you now homeless or in imminent danger of becoming homeless, according to the criteria below?' with a sub-instruction: 'A homeless applicant is an applicant who meets all five of these statements. Please check all that apply.' There are five checkboxes with corresponding text: 1. 'I do not have a place to live or am in a living situation in which there is a significant immediate threat to the life or safety of myself or a household member whose situation would be alleviated by placement in an appropriate unit.' (checked); 2. 'I have made reasonable efforts to locate alternative housing.'; 3. 'I have not caused or substantially contributed to the safety or life threatening situation.'; 4. 'I have pursued available ways to prevent or avoid the situation by seeking assistance through the courts or appropriate administrative or enforcement agencies.'; 5. 'I have been displaced from a primary residence where I intended to live for an indefinite period of time for at least nine months of the year.' Below the checkboxes is a text input field for 'Please enter some additional details.' To the right of the main form is an 'Application Progress' sidebar listing seven steps: 1. Contact Information, 2. Housing Type, 3. Current Housing Situation, 4. Local & Veteran Preference, 5. Accessibility, 6. Household Makeup, and 7. Financial Information (Optional). A note indicates that a red asterisk (\*) denotes a required field.

1. Universal and Emergency Application combined
2. No reference to “Emergency”
3. Applicants self-certify; LHAs verify later
4. Preferences determined by application responses (same for all LHAs)
5. Priority determined by application responses, but can be changed locally

The screenshot shows the 'Elderly / Handicapped' section of the application form. It features several input fields and buttons. At the top right is a 'SAVE' button with a house icon. The 'Status' field is a dropdown menu set to 'Active'. The 'Priority' field is a dropdown menu set to 'No Override'. The 'Timestamp' field is a date picker set to '05/15/2015'. The 'Hours' field is a dropdown menu set to '09' and the 'Mins' field is a dropdown menu set to '49'. Below these fields is the text 'Last timestamp: None'. At the bottom are two buttons: 'CANCEL' and 'DELETE'.

## Benefits

- Allow for local decision making
- Screen only applicants near top of list
- Reduce LHA effort when possible

# Track Progress of Screening

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DASHBOARD APPLICANT REPORTS ADMIN LOGOUT

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**Lisa Hart N/A** APPLICANT ID NUMBER: 505050

10 Test Road, N/A, MANSFIELD, Massachusetts 02775  
5555555555 | llsarhart@gmail.com  
DOB: Oct. 10, 2000 | Refusals: 0 | Checklist: 0/5

APPLICATION FORM HOUSING SELECTIONS HISTORY CHECKLIST

### "In Review" Checklist

Use the following checklist as you follow up with Lisa Hart to determine eligibility for public housing.  
Note: Checking the box for priorities or preferences will show up as "G" for "granted" in the pulled lists.

- Program Eligibility**
  - Age
  - Handicapped Status
  - LHA housing availability determination
  - Bedroom Size
  - Is a family
- Income Eligibility (all)**
  - Income of each household member
  - Deductions for each household member
  - Assets for each household member
- Minimum Qualification**
  - Names and current addresses of all landlords (or housing providers) for 5 years

#### Elderly / Handicapped

♥ Status: Active      ★ Priority: No Override

📅 Timestamp: 05/15/2015      🕒 Hours: 09      🕒 Mins: 49

Last timestamp: None

CANCEL DELETE

 SAVE

## Benefits

- LHA staff can see progress on applicant eligibility
- Recorded in list pulls

# Update the Waitlist

- Updates will only include applicants who have not touched system in 2 years
- Update Letter sent by DHCD
- Applicants will respond online or to an LHA

## Benefits

- Reduce effort for LHAs
- Keep applicant information as current and accurate as possible

# Keep a Record



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Wayne Johnson N/A **APPLICANT ID NUMBER: 112088**

17 Bay Street, N/A, ATTLEBORO, Massachusetts 02150  
No phone number | No Email  
**DOB:** May 1, 1959 | **Refusals:** 0 | **Checklist:** 0/5

APPLICATION FORM

HOUSING SELECTIONS

**HISTORY**

CHECKLIST

NOTES

PRINT YOUR HISTORY

Date	User	Role	Action
May 15, 2015, 3:12 p.m.	Samantha L.	LHA Employee - Attleboro Housing Authority	Updated Application
May 15, 2015, 3:11 p.m.	Samantha L.	LHA Employee - Attleboro Housing Authority	Attleboro Housing Authority family housing selection Created
May 15, 2015, 3:11 p.m.	System	System	Status for Attleboro Housing Authority family housing selection changed to Active
May 15, 2015, 3:05 p.m.	Samantha L.	LHA Employee - Attleboro Housing Authority	Added note: "Applicant contacted via phone"
May 15, 2015, 9:49 a.m.	Wayne Johnson	Applicant	Submitted Application
May 15, 2015, 9:49 a.m.	System	System	Status for Attleboro Housing Authority elderly/handicapped housing selection changed to Active
May 15, 2015, 9:49 a.m.	Wayne Johnson	Applicant	Attleboro Housing Authority elderly/handicapped housing selection Created
May 15, 2015, 9:46 a.m.	Wayne Johnson	Applicant	Account Created

## Benefits

- History log can be viewed by Applicant, all LHAs, and DHCD
- Automated

# Communicate Internally

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**Lisa Hart N/A** APPLICANT ID NUMBER: 505050

10 Test Road, N/A, MANSFIELD, Massachusetts 02775  
5555555555 | lisahart@gmail.com  
DOB: Oct. 10, 2000 | Refusals: 0 | Checklist: 0/5

EDIT APPLICANT INFO

APPLICATION FORM HOUSING SELECTIONS HISTORY CHECKLIST NOTES

## "In Review" Checklist

Use the following checklist as you follow up with Lisa Hart. Note: Checking the box for priorities or preferences will affect the waitlist.

- Program Eligibility
  - Age
  - Handicapped Status
  - LHA housing availability determination
  - Bedroom Size
  - Is a family
- Income Eligibility (all)
  - Income of each household member
  - Deductions for each household member
  - Assets for each household member
- Minimum Qualification
  - Names and current addresses of all landlords (or tenants) for 5 years

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DASHBOARD APPLICANTS REPORTS LOGOUT

## Dashboard

Some applications may need attention. Use the list below to help focus your efforts. Please note: All data shown on this page is as-of June 2015.

### Exceptions

This list can help to identify applications that need attention in your local housing authority.

Name	Date	Exception Type
Smith, Daniel	Jan 15, 2015	Income over local threshold
Vasquez, Sabrina	Jan 15, 2015	Bedroom calculation not in inventory
Johnson, Chris	Jan 15, 2015	Bedroom calculation not in inventory
Joseph, Andrew	Jan 15, 2015	Selected housing unavailable
Cole, Carolina	Jan 15, 2015	Applicant may be eligible for Priority 6
Harris, Desmond	Jan 15, 2015	Elderly housing mismatch
Carmichael, Angel	Jan 15, 2015	Income over local threshold
Alvarez, Monica	Jan 15, 2015	Selected housing unavailable
Black, Jason	Jan 15, 2015	Application and housing type selected do not match
Steinway, Gertrude	Jan 15, 2015	Income over local threshold
Almond, Felicia	Jan 15, 2015	Applicant may be eligible for Priority 6
Exarchos, Giovanni	Jan 15, 2015	Bedroom calculation not in inventory
Diamond, Jeremy	Jan 15, 2015	Application and housing type selected do not match
Bridges, Jennifer	Jan 15, 2015	Income over local threshold
Ahi, Thomas	Jan 15, 2015	Applicant may be eligible for Priority 6
Grampus, Lloyd	Jan 15, 2015	Application and housing type selected do not match

### Review Summary

This list gives you a summary of all the applications that have been reviewed this year for each housing type at your local housing authority.

Family Elderly / Handicapped

## Applicants

- Track Applicant Screening Process
- Internal Notes

## Big Picture

- Dashboard
- Reports

## Reports

The following reports will give you detailed information on the operations and activity of your housing authority. All downloads are in "comma-separated value" (csv) format which can be viewed in Microsoft Excel or other spreadsheet software.

### Summary Report: Average Wait Time by Household Type

Average Wait Time (in Months) for each Calculated Bedroom Size By Priority for Local and Non-Local Households

DOWNLOAD AS CSV

### Summary Report: Average Wait Time by Accessibility Type

Average Wait Time (in Months) for each Calculated Bedroom Size By Priority for WC and No Stairs Households

DOWNLOAD AS CSV

### Summary Report: Number of Applicants by Housing Type

Number of Applicants for each Calculated BR by Housing Type

DOWNLOAD AS CSV

# Communicate with other LHAs

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DASHBOARD APPLICANT REPORTS LOGOUT

No phone number | No Email  
 DOB: May 1, 1959 | Refusals: 0 | Checklist: 0/5

APPLICATION FORM HOUSING SELECTIONS HISTORY CHECKLIST

- Shared Notes
- Applicant History
- “In Review” when pulled

## Please enter a shared note

Notes selected here will appear in the audit log which is visible to the applicant, all LHAs and DHCD. In addition to screening notes, it is important to track A from the applicant because that contact demonstrates that they are engaged and active. No contact for a long period of time is one flag for the list update pro

Select a note	Date	User	Role	Action
<input type="checkbox"/>	May 15, 2015, 3:12 p.m.	Samantha L.	LHA Employee - Attleboro Housing Authority	Updated Application
<input type="checkbox"/>	May 15, 2015, 3:11 p.m.	Samantha L.	LHA Employee - Attleboro Housing Authority	Attleboro Housing Authority family housing selection Created
<input type="checkbox"/>	May 15, 2015, 3:11 p.m.	System	System	Status for Attleboro Housing Authority family housing selection changed to Active

## Please enter a local note

Notes made in this section will only be visible to you and the LHA

## Previous notes

Public	Date
Yes	May 15, 2015, 3:05 p.m.

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DASHBOARD APPLICANT REPORTS LOGOUT

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Preview list (3 results)

Bedrooms: 1    Housing Type: Elderly    Elderly / Handicapped: N/A    Minority: No

Local Preference: No, Veteran Preference: No, Wheel chair accessible: No, Stairs: Yes

#	Name	Date	Status	BR Req.	Prior.	Pref.	chklist	IR @ other
1	Johnson, Wayne	May 15, 2015	Active	1 (3 calc.)	7	L, V, M	0/5	0
2	Smith, Elizabeth	April 27, 2015	Active	2 (2 calc.)	7	None	0/5	0
3	Quinn, Seamus	May 15, 2015	Active	1 (1 calc.)	7	L	0/5	0

# Next Steps - June

- Pilot at three LHAs: Franklin, Newton and Taunton
  - Anticipated duration is 4-6 weeks
  - Full data migration of all applications
  - All lists at pilot LHAs will be opened
  - Applicants can add or remove only pilot LHAs, but can view all timestamps
  - Application changes only apply to pilot LHAs
  - Pilot LHAs will use the system to pull a list when unit becomes available



# Next Steps - 6 months+

- Federal
- State Vouchers
- New role: Advocates
- More Reports
- Roll-out continues
- Enhancements as we go

# THANK YOU!

## MassNAHRO

Franklin • Taunton • Newton

Amherst • Avon • Boston • Brookline • Cambridge

Framingham • Lexington • Medfield and Millis

Norwell • Peabody • Pittsfield • Saugus • Sandwich

Springfield • Southborough and Northborough

Sudbury • Waltham • Watertown

# Please

## Join Us to Demo the Portal!

- Monday 3-5: Barnstable Room on the 1st Floor
- Tuesday 9-12: DHCD Resource Room

# Thank you!

Send Qs and comments to [juliana.gamble@state.ma.us](mailto:juliana.gamble@state.ma.us)