



# Office of the Inspector General

*Glenn A. Cunha, Inspector General*

The Massachusetts Certified Public Purchasing Official (MCPPO) Program

## CHARTER SCHOOL PROCUREMENT

**PREREQUISITE: NONE**

**COURSE LEVEL: BASIC**

**INSTRUCTIONAL METHOD: GROUP-LIVE**

**ADVANCED PREP: NONE**

This 2-day course is designed to assist charter schools to comply with Section 11 of Chapter 46 of the Acts of 1997, which requires certain charter school administrators to earn a certificate of completion from the Massachusetts Certified Public Purchasing Official (MCPPO) program. Charter schools are subject to certain state procurement laws, are exempt from others, and are always responsible for sound business practices and best value procurement. Efficient, effective and ethical contracting practices are essential for charter schools working to achieve their goals and objectives in a cost-effective manner. *Charter School Procurement* concludes with a written examination.

**COURSE DATES:**

**April 6 and 7, 2017**  
**8:30 a.m. – 4:30 p.m.**

**MCPPO Classroom (group-live)**  
*One Ashburton Place, Room 1306*  
*Boston, MA 02108*



The Massachusetts Office of the Inspector General is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.NASBARegistry.org](http://www.NASBARegistry.org).

Topics covered include:

- Massachusetts procurement laws applicable to Commonwealth charter schools
- Recommended procurement practices
- Overview of legal requirements for public contracts
- Procuring supplies and services
- Buying, leasing, acquiring or disposing of real property
- Legal requirements and best practices for procuring construction services

This course qualifies for 20 continuing professional education (CPE) credits, 20 professional development points (PDP) and 17 MCPPO credits toward recertification.

To register, please visit our website at [www.mass.gov/ig](http://www.mass.gov/ig). For additional information on the MCPPO Program or information regarding refunds, complaints or program cancellations, please contact Joyce McEntee Emmett, MCPPO Director, at (617) 722-8835 or via email at [MA-IGO-Training@state.ma.us](mailto:MA-IGO-Training@state.ma.us).