



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS

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To: Mine Owners, Operators or Contractors

From: Michael Flanagan, Program Manager

Date: November 3, 2014

ANNOUNCEMENT OF PART 46 ANNUAL REFRESHER TRAINING

The Mine Safety and Health Administration (MSHA) and the Commonwealth of Massachusetts have again renewed the MSHA Training Grant. Under this agreement, the MA Department of Labor Standards (DLS) will assist you in providing the **federally mandated** annual refresher training in worker safety and health. **The training has been designed to meet the requirements of 30 CFR Part 46 training. To comply with requirements of Part 46, please ensure that the DLS is listed on your training plan as a training provider. Also, ensure that your plan lists this year's topics. To facilitate this, we have enclosed this list on the reverse with times for each subject. It can also be used by you for posting to inform your miners or their representatives (as indicated in the enclosed regulation, 30 CFR 46.3 - Training Plans)**

We will provide 7.5 hours of refresher training. It will not include changes at individual mines; this part of the training is the responsibility of each mine operator. Certificates will be issued upon completion of the training.

As indicated by the enclosed calendar, classes are scheduled in different locations during January and February, 2015. Please inform any contractors you work with (e.g., electricians, local highway crews, haulers) of these trainings so as many workers as possible can receive the training.

From the attached schedule, please select date(s) and site(s). Please indicate your first and second choices. Indicate the number, names and job titles of those who will be attending. We will advise you if we need to make any changes in scheduling. **Sign up early – space is limited.** We will confirm attendance. ***If possible, please carpool, as parking may be limited.***

This year we are also offering assistance to mine operators with their written safety and health programs. If you would like any of your mine's written programs reviewed with suggestions for improvements, if any are necessary, you may bring copies to training or send copies to the address below. Written programs will be reviewed separately from training and comments sent to the mine operator. Priority will be given to small mines with 5 or fewer miners. If a contractor is interested in a similar service for work performed at a site other than a mine, they should contact the OSHA Consultation program for a free, no-penalty safety and health program review at the same email and phone number listed below.

Please ensure that your name, company name, mailing address, telephone and fax numbers, and e-mail address are included on the registration form. Also, please put the MSHA identification number(s) for all different work locations and approximate number of employees at each location on the form. To notify us of your choice(s), fax, e-mail or send the enclosed registration form **no later than November 28, 2014 to:**

Maxine Garbo
MSHA Program
MA Department of Labor Standards
167 Lyman Street – Hadley Building
Westborough, MA 01581

Or by email to: susan.humphreys@state.ma.us

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