

**Minutes of the Meeting of June 19, 2015**

**of the**

**MASSACHUSETTS TEACHERS' RETIREMENT BOARD**

**I. Regular Matters of Business**

In attendance at this regular meeting of the Massachusetts Teachers' Retirement Board ("the Board") were Chairman Jeff Wulfson, Vice Chair Nicola Favorito, Richard L. Liston, Dennis J. Naughton, Joannah M. Quinn, Anne Wass, Executive Director Erika Glaster, Assistant Executive Director Sean Neilon, Assistant Executive Director Jon Osimo, General Counsel James Salvie, Disability Case Manager Rob Fabino, and Executive Assistant Helen Petruzzello. Karen Mitchell was absent due to personal reasons.

The meeting was called to order at approximately 9:00 a.m.

The minutes of the previous Board meeting, held on May 29, 2015, were reviewed and approved as submitted on a motion made by Mr. Liston and seconded by Ms. Wass. The motion carried 4-0-2 with Mr. Naughton and Chairman Wulfson abstaining due to their absence from the May meeting.

**VOTED: The Open and Executive minutes of the Board meeting held on May 29, 2015, are hereby approved as submitted.**

**II. Executive Session**

A motion was made by Mr. Naughton and seconded by Mr. Liston to enter into Executive Session in order to review applications for disability retirement and termination retirement. On roll call, the vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	Yes

At approximately 9:01 a.m. the Board went into Executive Session. The Chairman stated that the Board would return to Open Session.

At approximately 10:42 a.m. the Board reconvened in Open Session and Chairman Wulfson announced the Board's actions during Executive Session on the following item.

## **ORDINARY DISABILITY RETIREMENT**

### **1. Christina Estey**

The application of Christina Estey for ordinary disability retirement benefits was reviewed, together with the medical panel reports and other information. On a motion to approve the application for ordinary disability retirement, made by Mr. Liston and seconded by Ms. Wass, the roll call vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	Yes

**VOTED: The application of Christina Estey for ordinary disability retirement benefits was approved.**

## **ACCIDENTAL DISABILITY RETIREMENT**

### **1. Douglas Benoit**

The application of Douglas Benoit for accidental disability retirement benefits was reviewed, together with the medical panel reports and other information. On a motion to deny the application for accidental disability retirement, made by Mr. Favorito and seconded by Mr. Liston, the roll call vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
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Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	Yes

**VOTED: The application of Douglas Benoit for accidental disability retirement benefits was denied.**

The application of Douglas Benoit for ordinary disability retirement benefits was reviewed, together with the medical panel reports and other information. On a motion to approve the application for ordinary disability retirement, made by Mr. Naughton and seconded by Mr. Liston, the roll call vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	Yes

**VOTED: The application of Douglas Benoit for ordinary disability retirement benefits was approved.**

## TERMINATION RETIREMENT APPLICATION

### 1. Grant Phillips

Mr. Osimo presented the termination retirement application of Grant Phillips. The Board reviewed the materials and heard testimony from Mr. Phillips in order to determine whether or not Mr. Phillips was terminated involuntarily, not offered a similar position and there was no moral turpitude surrounding his termination. On a motion to deny the termination retirement application, made by Mr. Liston and seconded by Mr. Naughton, the roll call vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
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Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	No

**VOTED: The termination retirement application of Grant Phillips was denied.**

### III. Open Session

The Board recessed at approximately 10:43 a.m. and reconvened at approximately 10:52 a.m.

#### A. TERMINATION RETIREMENT APPLICATION

##### 2. Brenda Helleberg

Mr. Osimo presented the termination retirement application of Brenda Helleberg, which was tabled at the March board meeting. Ms. Helleberg and her counsel, Richard Mullane, Esq., were in attendance. The Board reviewed the materials and held a brief discussion and determined that Ms. Helleberg was terminated involuntarily, not offered a similar position and there was no moral turpitude surrounding her termination. On a motion to approve the termination retirement application, made by Mr. Liston and seconded by Mr. Naughton, the roll call vote was as follows:

<b>VOTED:</b> Vice Chair Nicola Favorito	Yes
Richard L. Liston	Yes
Dennis J. Naughton	Yes
Joannah M. Quinn	Yes
Anne Wass	Yes
Chairman Jeff Wulfson	Yes

**VOTED: The termination retirement application of Brenda Helleberg was approved.**

## **B. PROPOSED AMENDMENT TO MTRS BOARD GOVERNANCE POLICY- MTRS SECURITY POLICIES**

Susan Morgan, Chief Technology Officer and David Wright, Director of Network Services, joined the meeting to present the amendment to the MTRS Board Governance Policy-MTRS Security Policies and provided the Board an overview of the security practices and procedures currently being followed that needed to be documented, per the results of an audit conducted by the State Auditor's Office. Additionally, they addressed the Board's previously stated concern detailing the list of measures and procedures taken to address any potential vulnerability from outside intruders. On a motion made by Mr. Liston, and seconded by Mr. Naughton, the Board voted 6-0 to approve the proposed amendment.

## **C. PROPOSED AMENDMENTS TO ELECTION REGULATION 807 CMR. 2.00**

Susan E. Theil, Director of Communications, and Mr. Salvie presented the proposed amendments to the MTRS Election Regulation 807 CMR 2.00, amended to reflect the Board's recommendations from the May Board meeting. On a motion made by Ms. Wass, and seconded by Mr. Liston, the Board voted 6-0 to approve the proposed amendments enacted on an emergency basis.

## **D. EXECUTIVE DIRECTOR'S REPORT**

1. Ms. Glaster notified the Board of the release of agency's newsletter, *The Advisor*, to retirees and active members.
2. Ms. Glaster reviewed the findings and the agency's response from the Office of the State Auditor's official audit report for The Massachusetts Teachers' Retirement System conducted for the period of July 1, 2011 through June 30, 2013.
3. Ms. Glaster also addressed the Office of the State Auditor's official audit report concerning Controls over Confidential Information Stored on Electronic Equipment by Certain State Agencies for the period of July 1, 2012 through June 30, 2014.

4. Ms. Glaster summarized a PERAC communication that confirmed that MTRS board members can receive 18 continuing education credits for their four year terms, which is the current practice.

On a motion made by Mr. Liston and seconded by Ms. Quinn, the Board voted unanimously to adjourn the meeting at approximately 12:30 p.m.

Respectfully submitted,

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**Erika Glaster, Executive Director**

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Date

### **Documents used in MTRS Board meeting of June 19, 2015**

- Agenda for June 19, 2015 MTRS Board meeting
- Cover letter from Executive Director
- Open and Executive minutes of May 29, 2015 MTRS Board meeting
- Memorandum and supporting documents pertaining to Termination Retirement
- Memorandum and supporting documents pertaining to Proposed Amendments to MTRS Board Governance Policy-MTRS Security Policies
- Memorandum and supporting documents pertaining to proposed amendment to Election Regulation 807 CMR 2.00
- Official audit report from the Commonwealth of Massachusetts Office of the State Auditor for the Massachusetts Teachers' Retirement System for the period July 1, 2011 through June 30, 2013
- Official audit report from the Commonwealth of Massachusetts Office of the State Auditor for the Massachusetts Teachers' Retirement System for the period July 1, 2012 through June 30, 2014 concerning Controls over Confidential Information Stored on Electronic Equipment by Certain State Agencies