



The Commonwealth of Massachusetts Asian American Commission

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Kay Dong

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Gilbert Ho

WingKay Leung

Vesna Nuon

Evelyn Tang

Sophy Theam

Geoffrey G. Why

Larry Wong

Executive Director

Jason Chou

One Ashburton Place

12th Floor

Boston, MA 02108

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www.aacommission.org

Meeting Agenda

Tuesday, March 19th, 2013

One Ashburton Place 21st Floor

1. Accept 02/24/2013 meeting minutes.
2. Compliance (Open Meeting Law, Conflict of Interest, etc.)
State ethics training
3. Commissioner engagement
Advisory committee (bringing in outside individuals)
4. Executive Director reports
Meetings with other agencies
Outreach efforts
5. 2013 Unity Dinner – Tuesday, May 14
Honorees / Speakers
Get list of potential sponsors from each Commissioner for consultant to work on.
6. Subcommittee updates.
Admin / Finance
PR / Legislation
Program - Unity Dinner
Program - Young Leaders Symposium
Program - Healthcare
Program - Economic Development
7. Old business
New Business
8. Next Commission meeting: Tuesday, April 16th 2013



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Meeting Minutes

Tuesday, February 24th, 2013

One Ashburton Place 21st Floor

Absent Commissioners are highlighted on left.

Remote Participants are indicated by an asterisk*.

1. Accept 01/24/2013 meeting minutes.
 - Priti Rao motioned to accept minutes, seconded by Karen Tseng. Motion carried by a unanimous vote.
2. Welcome new Commissioner, Nick Chau.
3. Both Executive and Young Leaders Symposium sub/committees are meeting after.
4. Review mandatory action items from Commissioners.
5. Update on 501(c)3 nonprofit status.
 - The application is pending. In the meantime, we can use ACDC as our fiscal sponsor.
6. 2013 Unity Dinner update.
 - We should consider a future multi-theme event to celebrate achievements in several fields instead of one, i.e., health & entrepreneurship.
 - Jason will send out a spreadsheet to collect potential sponsors/attendees from Commissioners.
 - The minimum expectation from each Commissioner is to purchase 2 tickets.

Vote on fundraising consultant.

 - Kay Dong motioned to accept minutes, seconded by Joel Buenaventura. Motion carried by a unanimous vote.
 - There is a 15% commission. It may be the right step towards having one dedicated person to handle the heavy workload around fundraising.
 - Is there legal issue in hiring a contractor?

Get list of potential sponsors from each Commissioner for consultant to work on.
Honorees will be discussed on Thursday 2/21 conference call.
Roles for the PR subcommittee?
7. Subcommittee updates.
 - Admin / Finance
 - PR / Legislation
 - Program - Unity Dinner
 - Program - Young Leaders Symposium
 - Program - Healthcare
 - Program - Economic Development
8. Old business
New Business

Next Commission meeting: Tuesday, March 19th 2013